



Artist Stage 1 Brief: Call for Artists

Project Name: St Christophers Hospice

Site Location: Drumalee (Part of), Loreto Road, Cavan

Deadline for Submissions: As per Etenders.





Artist Stage 1 Brief: Call for Artists

1. Introduction/ Background

The Health Service Executive (HSE) is currently undertaking works to refurbish and extend the Existing Palliative Care Building – St Christophers Hospice at Loreto Co. Cavan and intends to implement the Per Cent for Art (PCFA) Scheme. This is a government initiative, first introduced in 1978, whereby 1% of the net construction cost of any publicly funded capital, infrastructural or building development, can be allocated to the commissioning of a work (or works) of art, to set maximum limits.

While the primary purpose of the scheme is to facilitate the commissioning or acquisition of new art from professional artists, there is an increasing evidence-based appreciation for the role arts have in improving the mental & physical, health and wellbeing, of those who use, visit or work in healthcare buildings. Artworks can provide more positive associations with healthcare environments for service users.

2. Project Overview

The St Christophers Hospice project comprises of the refurbishment of the existing Hospice building and the construction of a 2-storey extension and single storey extension to the rear and side of the site.

The new building works commenced on the **15th of May 2025** and are due to be completed by **end-February 2027**.

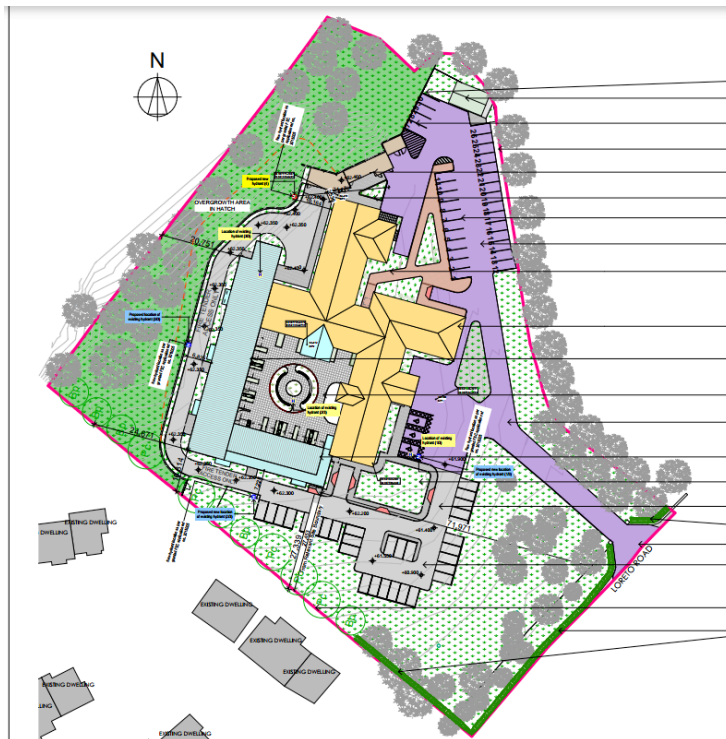


Figure 1 – Map showing location of the St Christophers Hospice Site outlined in red.

The Design Team for the refurbishment and construction works is led by Michael Fitzpatrick Architects and the Key Stake holders are the Trustees of St Christophers & the HSE.

The main approach to the site is via an existing vehicular access road and entrance to the centre of the site, indicated in the (purple fill colour) in the site location map Figure 1.

The main entrance to the building is to the front of the site with multiple additional access points that surround the building.

3. Project Concept

The St Christophers Hospice Public Art Working Group have determined that due to the nature of the site and the building's end-users, the artwork(s) being commissioned will be of the visual, physical form, inclusive of:

Lot 1 – An external Sculpture (material timber) located to the central courtyard, adjacent to the multi-faith chapel. Note an area of hardstanding has been constructed to accommodate the finished piece inclusive of electrical ducting to facilitate any lighting requirements. (1no. piece).

Lot 2 – External Art piece fixed to walls of the building. (front entrance gable & Courtyard gable). (2no. separate pieces).

Lot 3 – Internal Wall hung framed Art piece(s) (location) reception entrance area ground floor. (6no. separate pieces).

Lot 4 – Large Wall Graphics – Feature walls (locations) multi-purpose room ground floor - moveable wall, side entrance corridor full length of wall, Stairway wall to rear extension. (3no. separate pieces).

Lot 5 – Internal Wall hung framed Art piece(s) (location) internal corridors (crossroads area on ground floor and adjacent room, staff room), (family room to first floor). (10no. separate pieces).

Please refer to the Architects floor plans & elevations that accompany the tender documentation for locations and quantities of all Art pieces required.

The overarching concept for the artwork is to celebrate the Palliative Care being provided to the Cavan and Monaghan area and embrace the word Palliative (Palliare or Pallium) Latin for **“to Cloak” or provide ease to the symptom of suffering. To provide protection, comfort, calmness in the delivery of care to those as they travel their final journey of life.**

The above concept is open to the artists' interpretation, but it is expected that the artwork(s) commissioned will be unique, site appropriate and reflective of the physical and social environment for which they are intended. The aim is that the artwork(s) will reflect the ethos and nature of the facility, and create a positive environment for the service users, staff and visitors.

4. Project Requirements / Considerations

The artwork(s) must,

- Be permanent in nature, of a high standard with a reasonable life span of 20 years or more,
- Be innovative and sensitive to the service users, visitors and staff who use, visit or work in the facility,
- Be cognisant of HSE commitment to delivering healthcare which is environmentally and socially sustainable,
- Require low maintenance,
- Take into account health and safety design considerations, cognisant of their environment and need to avoid risk to service users, staff and visitors who use, visit or work in the facility, particularly in relation to infection control, e.g. no water features, surfaces must be easily cleaned etc.

5. Project Budget

The total budget for this project for all **5no. lots** is circa **€100,000**. At the end of Stage 1, the Selection Panel will divide the budget between the shortlisted artists who will be invited to prepare proposals for the various areas within the St Christophers building.

The allocated Stage 2 budgets will be expected to cover the artist(s) fee, materials and all associated costs, including the following,

- research and development,
- attendance at meetings with relevant personnel e.g. builder, engineer etc. throughout the process,
- materials and fabrication,
- transportation,
- installation,
- engineering design (if required),

- health and safety statements,
- VAT,
- insurances,
- any other costs and charges necessary to complete and install the artwork.

The budget may be allocated to a single artist or split between multiple artists as deemed appropriate by the Selection Committee.

6. The Commissioning Process - Application and Selection

The selection process will take the form of a **two-stage restricted procedure**. Stage one is open to all interested professional artists/ collaboratives, at any stage in their career/ experience, interested in working on a commission that can reflect the considerations of the Public Art Working Group, as previously outlined.

Selection will be based on the information submitted to establish the artist(s) competence to carry out the commission and suitability of their art practice to meet the project requirements.

Note, no designs or detailed proposals are required at Stage 1. The above information is to inform the applying artists of what will be expected, should they be shortlisted to develop their proposals.

Stage 1: Invitation to artists to submit portfolios for initial assessment

Artist(s) wanting to be considered for this project are invited to complete the attached *Stage 1: Artist(s) Expression of Interest Application Form* and submit the documentation requirements as outlined in Section 7 below. All submissions to be returned by the date outlined on Etenders.

Collaborative partnerships are also welcome.

Stage 2: Shortlisting of artists and design development

From the Stage 1 applications, a shortlist of artists will be chosen by the selection panel whose decision is final. The panel has the right to clarify any issue which may arise in the course of selection.

A Stage 2 brief, together with necessary drawings, will be made available to the shortlisted artists to support the development of their proposals.

A site visit will be encouraged, and an agreed date of the site visit is to be coordinated with the project administrator.

The Public Art Working Group reserve the right not to proceed with any submissions received.

Selection Panel:

The Selection Panel may comprise some or all of the following:

- Client HSE Representatives,
- Practising Professional Artists,
- Design Team Architect involved with the project,
- Project Manager / Architectural Advisor from HSE Capital and Estates
- Independent Art Consultant / Project Manager.

Note, the usual standards of governance will apply to the Public Art Working Group and Selection Panel Members. Prior to undertaking the role, members must sign a Conflict-of-Interest Declaration Form. They will not discuss or disclose any artists' work(s) with anyone outside the Panel.

The Selection Panel may:

- Decide on one or more artists' works; or
- Reject any or all of the artworks submitted thus far; or
- Decide to invite an individual artist to re-submit or submit an artwork for further consideration.

The Public Art Working Group may decide to shorten the selection process if they consider it necessary to do so. It should also be borne in mind that they can decide that no artwork is to be selected.

Artists should note that they should make themselves available for consultation with the Public Art Working Group at any stage of the competition's decision-making process. Artists will be given reasonable advance notice of this consultation.

Signing contracts, artwork delivery and installation

The artist(s) and HSE representative must sign written contracts to bring the artwork(s) to fruition. Payment and delivery schedules etc., will be agreed as part of the contract.

The artist must provide evidence of appropriate insurance before work commences.

The artist must provide evidence of up-to-date tax compliance (tax clearance certificate) before work commences.

All work activities must be carried out in accordance with good Health and Safety Practice, in accordance with all relevant Legislation and Guidelines.

Members of the Public Art Working Group and the Art Consultant / Project Manager will oversee progress of the artworks to completion and installation in the facility.

Project Delivery Timeline:

Please note the construction phase of works has commenced and the building is scheduled to be completed **in February 2027**. It is anticipated that the selected projects will commence in **January 2027, and be completed by the end of June 2027**. Artists applying must have the ability to fulfil this timeframe. The final timeline will be agreed with the selected artist(s) at contract stage.

7. Stage 1 Submission Details

The Arts Scheme is currently at Stage 1 in the Application and Selection Process. Professional artists are hereby invited to apply for inclusion in the project, by submitting all of the following documentation. All submissions to be returned by the date outlined on Etenders.

Submission Requirements:

- Stage 1 Artist(s) Expression of Interest Application Form, completed in full, using the attached template. Incomplete or illegible application forms will not be accepted.
- Artist's Curriculum Vitae, maximum 3 pages, complete with names and contact details of referees. (30%) Qualitative marks.
- Stage 1 Artist Previous Project Details form, completed in full, using the attached template, clearly referencing each visual image included and outlining how they best demonstrate the artist's experience, relevant to this commission brief.
- A single pdf document, no more than 20MB, showing no more than ten (10 No.) visual image examples of artwork(s) / working practice, that best demonstrates the artists experience, as deemed relevant to this commission brief. Do not send original artworks. (70%) Qualitative marks.
- Should you wish to apply as a collaborative, clearly outline such details on the application form and where relevant, credit each artist's work in the documentation submitted. If you have not previously collaborated on a project, please advise how you intend to work together on this commission.
- The return of QW_Part_2_v1.1_18-11-2024 (completed & signature required).



Artist Expression of Interest **Application Form**

St Christophers Hospice, Per Cent for Art Scheme

Part A: Artist Details	
Name:	
Postal address:	
Email address:	
Telephone number(s):	
Website address (if applicable):	
Material(s) from which artwork is made:	
Short description of your art practice and its relevance to this project:	
Confirmations (mandatory) If successful, do you confirm the following (YES or NO),	
• you are ready to submit a current Tax Clearance Certificate / Number, Artist Exemption Certificate	
• you are ready to submit insurance details	
• you have the ability to fulfil the required timeline	
Signature:	
<u>Date:</u>	



Artist Expression of Interest **Application Form**

St Christophers Hospice, Per Cent for Art Scheme

Part B: Example(s) of Previous Artwork	
Visual image reference number(s) or name(s):	
Title and brief description of the artwork(s):	
Location:	
Budget:	
Timeframe:	
Date installed:	
Technical specifications of note regarding installation – note any specialists / other contractors engaged in connection with installation:	
Any other information deemed relevant:	